

Minutes of the WCPCA board meeting  
Sunday, December 15, 2013

The WCPCA board met on 12/15/13. Attending were: Juliet Bender, Gary Cornelius, Charles Goldsmith, Julia Harvey, Jessica Knowles, Elke Richers, Howard Schuman, and Dorothy Soper. President, Julia Harvey, presided at the meeting.

Julia thanked Gary, Jessica, and Elke for agreeing to be nominees for the 2014 board. Elke will work with Juliet on programs. Jessica will be the membership chair. Gary will be the board secretary.

1. The four members of the 2013 board who were present appointed to the board as interim members Gary Cornelius, Jessica Knowles, and Elke Richers who are nominees for the 2014 board. This step was taken so that the board can do business inclusively while awaiting the election of the 2014 board which will take place at the next potluck. The election had been planned for the December 6th potluck but that event was canceled due to the snow storm.

2. The board reviewed a document that Dorothy had prepared, *Summary of WCPCA business framework*, and which was recently posted on the board page of the website. This contains business information which board members need to know and will serve as a nutshell of institutional memory for future reference.

Dorothy explained how board members may gain access to the board page and use the email address that circulates information among board members.

3. The board had no suggestions for changes in the draft 2013 Annual Report that Dorothy had circulated earlier via email. Dorothy will finish the report when final figures are known for the calendar sales, financial statement, and membership for 2013 and ask the board to approve the report at its first board meeting in 2014.

4. The board reviewed and approved the December 1, 2013 financial statement that was prepared by treasurer, Dale Morse, and circulated as an Excel spreadsheet by Julia.

The board also discussed a draft 2014 budget that Dale had prepared. Action on this budget was deferred to the first board meeting in 2014.

5. Juliet presented a proposed schedule for potlucks, host families, and programs for 2014. The proposal included potlucks in January, April, May for the NOM party, August, October, and December.

The board approved the proposal and scheduled the first potluck for Friday, January 24th and accepted the offer of Joyce Leader to be the host. The program will be the slide show that Maggie has already prepared. Juliet will be away in January and so

Elke and Dorothy will bring the WCPA supplies to the potluck. Maggie will be the MC for the slide show.

6. The board discussed various aspects of the regional meeting of the northwest RPCV groups that will be hosted in Eugene by WCPA. The board selected Saturday, April 12th, for the meeting which will be held in the afternoon most likely starting with a potluck lunch. We discussed possible venues and decided to see if the Many Nations Longhouse is available. This is the only facility on the U of O campus that allows potlucks and it is available at no cost. WCPA can book the facility because it does so through the U of O Peace Corps recruiter's office.

Board members suggested various formats and topics for discussion at the meeting. Julia will share that information with the other regional groups to gauge their interest.

7. Dorothy reported that of the 100 international calendars that WCPA had ordered to sell this fall, 81 have been sold for \$10 or \$12 each and one was given as a gift. Eighteen calendars remain to be sold. Dorothy sells them directly from her home. They can also be ordered through the website.

If there are calendars left to sell in January, the board agreed to sell them for \$7 each or \$11 for two.

The board paid \$540 for 100 calendars. The cost has been covered and the board expects to earn a little over \$300 in profit from this fundraiser.

The cost of ordering 100 calendars is included in the draft budget for 2014. Dorothy explained that she won't assume responsibility for selling calendars next year and asked the board to secure someone else to do that before ordering the 2015 calendars.

8. The board discussed the renewal of its affiliation with the National Peace Corps Association in 2014. The cost of \$100 for the annual renewal was weighed against the benefits of our affiliation. At the conclusion of the discussion, the board agreed that it was a good idea to renew and is ready to vote on this question in early 2014.

Recently the board had agreed to sign a letter from NPCA to President Obama to urge continued support of the Peace Corps at a high enough level for programs to be maintained. Dorothy agreed to include the letter in the January newsletter.

9. The board approved the draft minutes of the October 11th general meeting at which the membership voted to amend the bylaws. The minutes will be posted on the website.

10. The board set its next meeting date for Sunday, February 23rd.

The minutes were prepared by Dorothy Soper and approved by the board via email.

